

You ARE required to bring the following – see your age group for more details

- ✓ Valid state or federal issued picture ID
- ✓ Documentation of FULL Social Security Number

You MAY BE required to bring the following – see your age group for more details

- ✓ Documentation of Birth
- ✓ Documentation of how previous marriage ended
- ✓ Documentation if you took your MAIDEN name back after divorce

ALL AGES

Couples must personally appear at the Register of Deeds Office. This should be done together, but if either party is unable to appear due to hospitalization, prison, or military reasons, you will need to [contact our office](#) for further instructions. Appropriate documents will be sent to you or can be picked up at [our office](#).

- PHOTO ID: Must present an in-hand physical issued current picture ID with name and birth date (copies of any kind will not be accepted). Accepted forms of ID include:
 - Driver's license
 - State issued ID card
 - Passport
 - Military ID
 - A Matricular Consular or an Instituto Federal Electoral can NO LONGER be accepted (NCGS: 15A-306/HB318)

If you do not have any of the above or below, please [contact our office](#) where we will then ask questions to see how we can best assist you.

- SOCIAL SECURITY NUMBER: Both must present a valid Social Security Number on an in-hand physical issued Social Security Card or an official permanent record showing your SS# or a notarized [Affidavit](#) / [Spanish Affidavit](#) that indicates you are not eligible to receive a SS#. If, and only if, you are not eligible for a SS #, you will need to provide an additional ID through an in-hand physical Certified Birth Certificate, the mentioned [Affidavit](#) / [Spanish Affidavit](#), and an in-hand physical issued valid picture ID that meets the same requirements as above. These printed and in-hand physical documents will be considered as options to prove your SS# if the complete number is present:
 - W-2 (no more than 3 years expired); or
 - Filed Tax Return (no more than 3 years old); or
 - Paycheck stub; or
 - Insurance card; or
 - High School transcript with signature and title by authorized school official; or

- Bank report or statement with signature and title of bank official stating on their letterhead that this is applicant's current SS# of record.
- Please see below for additional documentation that you may be required to bring in
- BIRTH CERTIFICATE: If either party is a *NON-US Citizen*, both parties are required to bring Birth Certificates.
 - IN the State of North Carolina required to be at least an uncertified copy.
 - OUT OF STATE BIRTH required to be a CERTIFIED COPY.
 - Applicants who have been divorced must provide the month, date and year of their last divorce.

If either applicant has previously been married, documentation of how it ended is required. See below of accepted documents.

- DIVORCE, **ANNUALMENT**, or DEATH RECORDS: If applicable, **you** will need to provide below documentation from your last marriage regardless of how long ago it ended:
 - IN the State of North Carolina, a DEATH Certificate that's been recorded is required. It can be certified or uncertified from the Register of Deeds' Offices. To locate your local office go to <http://www.ncard.us>; at the Welcome statement click on "please click here".
 - OUT OF STATE, a DEATH Certificate that's been recorded is required. These documents can be found in the county and state or country that the death took place.
 - For certificates outside of NC but in the USA, go to <http://www.vitalrec.com> for information.
 - Certificate needs to be in one of the following formats:
 - Certified copy; or
 - Uncertified in-hand copy, faxed or emailed will only be accepted if attached to the letterhead of the Register of Deeds or Clerk that indicates it is from their office.
 - IN the State of North Carolina, a DIVORCE Decree or ANNULMENT Order that's been recorded (stamped filed) is required. It can be certified or uncertified from Clerk of Court. To locate your local office go to <http://www.nccourts.org/county>, click on the county you need and then to the left click on Court Telephone Directory. Must be a stamped filed certified or uncertified copy of your last Absolute Divorce Judgment which is signed by the Clerk or Judge.
 - NOTE:
 - Catawba County Clerk's office will sign and print a V-Cap screen of NC divorce if after 1988.
 - If the divorce took place prior to 1988 in NC, allow time for Clerk's Office to retrieve a copy from Raleigh.
 - OUT OF STATE DIVORCE Decree or ANNULMENT Order that's been recorded is required. These documents can be found in the county and state or country that the divorce took place.
 - For orders outside of NC but in the USA, go to <http://www.vitalrec.com> for information.
 - Order needs to be in one of the following formats:
 - Certified copy of order; or

- Uncertified in-hand copy, faxed or emailed of order will only be accepted if attached to the letterhead of the Clerk that indicates it is from their office.
- **CHANGE OF LAST NAME:** If applicant has taken their maiden name back since their most recent divorce, they need to provide the stamped filed legal documentation of such regardless of how long ago it took place. This may have been included in divorce order or you may have filed separate papers entirely.
 - For orders outside of NC but in the USA, go to <http://www.vitalrec.com> for information.
 - Order needs to be in one of the following formats:
 - Certified copy of order; or
 - Uncertified in-hand copy, faxed or emailed of order will only be accepted if attached to the letterhead of Clerk that indicates it is from their office.
- Hospital records or photocopies of required documents will not be accepted in place of the above mentioned documents.

AGE 16 and 17, in addition to all the above

- You must present a certified Birth Certificate.
- The parent or legal guardian must also be present and present legal documentation to prove that they are the parent or legal guardian.
- Parent or legal guardian may be required to produce certified copy of court orders.

AGE 14 and 15, in addition to all the above

- You are required by law to have a court order authorizing us to issue a marriage license.
- You must present a filed original or a certified copy of such court order.

AGE 14 and under

By NCGS#51 you are unable to marry in the State of North Carolina